Office of Dual Enrollment

Billing Support and How to Make a Payment

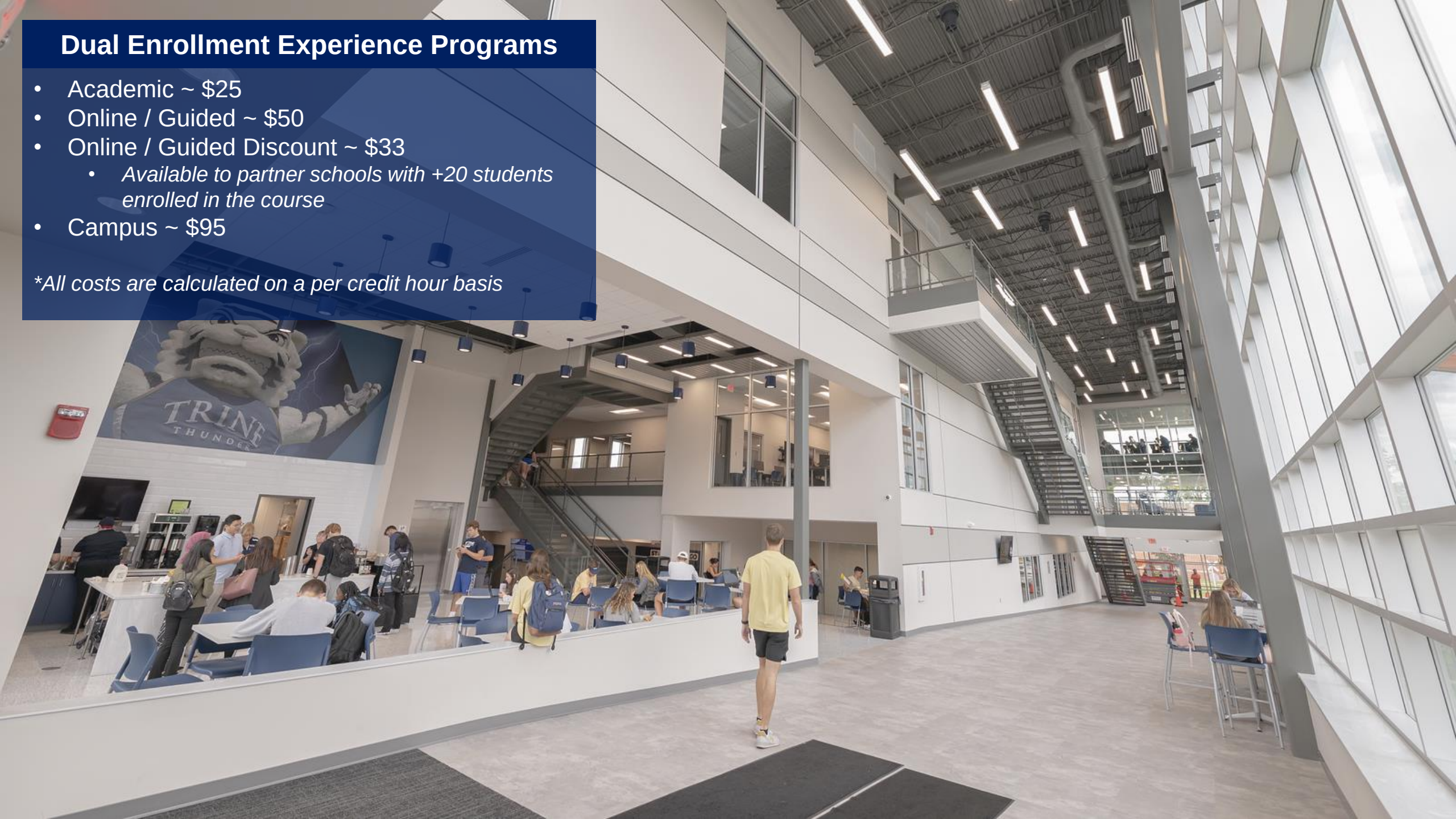
Billing and Payments

- Per credit hour fees are assessed for all Trine courses
- Bills are sent to each student's home address
  - If you do not receive a bill for whatever reason you need to make sure to reach out to us or you may risk losing being dropped from the course and receiving a W
- Tuition ***MUST*** be paid by the date provided on the bill
  - Or else they will be dropped from the course
- Contact the Business Office for all questions, concerns, or more information
  - Phone: 1-800-347-4878, option 4
  - Email: businessoffice@trine.edu

Dual Enrollment Experience Programs

- Academic ~ $25
- Online / Guided ~ $50
- Online / Guided Discount ~ $33
  - *Available to partner schools with +20 students enrolled in the course*
- Campus ~ $95

**All costs are calculated on a per credit hour basis*

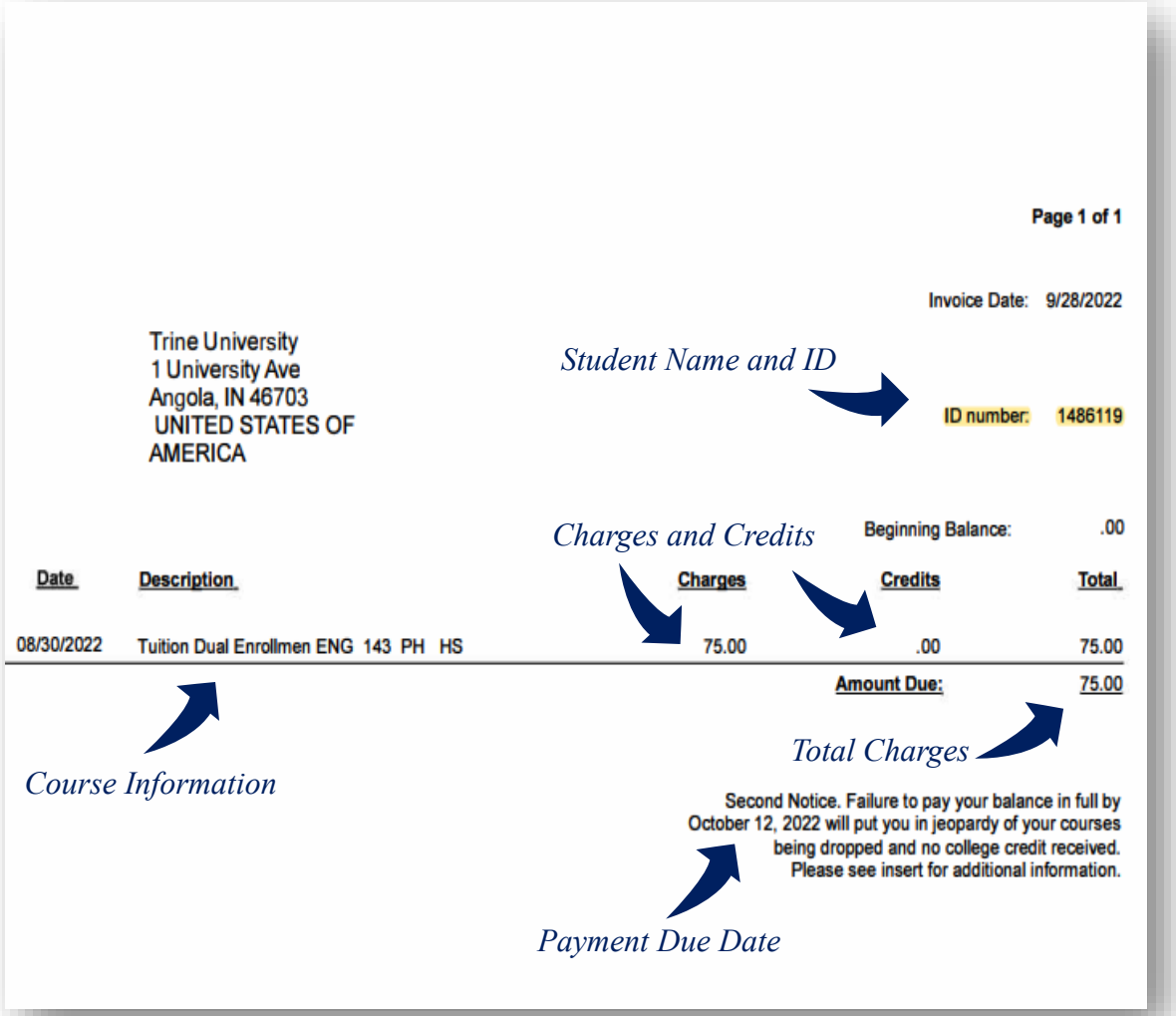


Academic Year 2022 – 2023 (Billing)

Fall Semester			Spring Semester		
1st Bill	August 12th	August 26th	1st Bill	February 1st	February 15th
Final Bill	October 17th	October 31st	Final Bill	March 8th	March 22nd

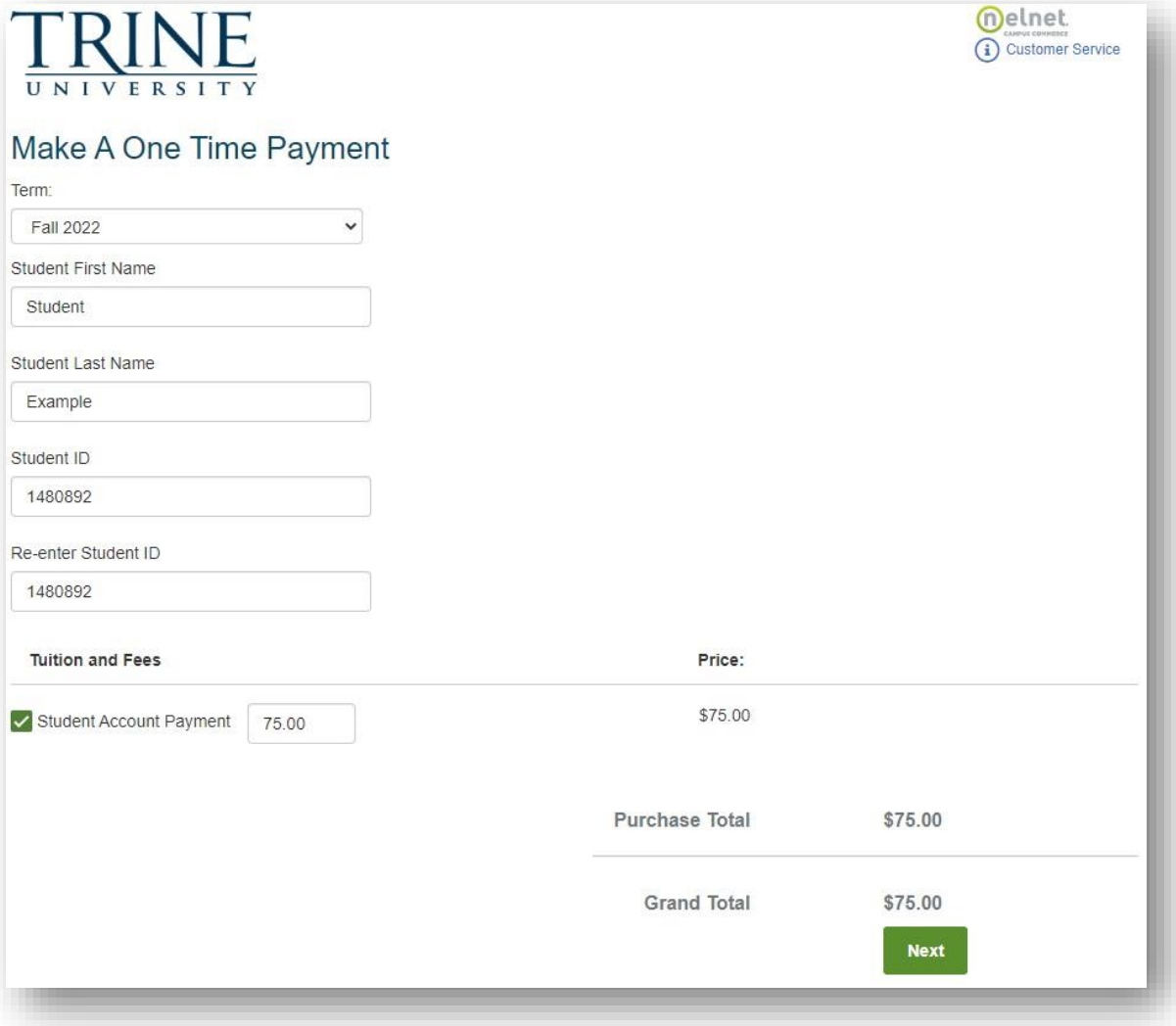
Your Bill Breakdown

- Your bill contains lots of information
  - Student Name & Student ID Number
    - Both are needed in order to make a payment
  - Courses being taken
    - In this example ENG 143 (English Composition 143 at Prairie Heights)
  - Charges for each class
    - Each course will vary between $75 - $200
    - In this example a 3cr x $25 = $75
  - Credits to the Account
  - Total Amount Owed
  - Due Date



Make A Payment *(Nelnet Portal)*

- Required Information
  - Course Term
  - Student Name (First and Last)
  - Student ID
    - Found on the bill
  - Account Payment Amount
    - Also found on the bill
  - Contact Information
    - Name & Email
  - Payment Information
    - There is a charge for using a credit card
    - No charge for using a checking or savings account
  - Receipt

TRINE UNIVERSITY | One Time Payment

Live Link to Payment Page