

Real time evaluation

Presenter:

		Start time	End Time

Slide	Visuals			Explanation and Analysis			Other Comments
	Accomplished	Competent	Developing	Accomplished	Competent	Developing	
1							
2							
3							
4							
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6							
7							
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11							
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16							
17							
18							
19							
20							

Evaluator: _____

List the best visuals+explanation combination

Questions and presenter's response.

Conference Scientific Presentation

Presenter's Name	Start Time	End Time
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	Accomplished	Competent	Developing
Nonverbal skills			
Eye contact	Holds attention of entire audience with the use of direct eye contact, seldom looking at notes.	Consistent use of direct eye contact with audience, but still returns to notes.	Displayed minimal or no eye contact with audience, while reading mostly from the notes.
Body language	Movements seem fluid and help the audience visualize.	Makes movements or gestures that enhances articulation.	Very little/no movement or descriptive gestures; distracting repetitive movement (e.g., rocking).
Poise	Student displays relaxed, self-confident nature about self, with no mistakes.	Makes minor mistakes, but quickly recovers from them; displays little tension.	Displays some tension and nervousness; has trouble recovering from mistakes.
	10 9	8 7	6 0

Verbal skills			
Enthusiasm	Demonstrates a strong, positive feeling about topic during entire presentation.	Occasionally shows positive feelings about topic.	Shows negativity or no interest toward topic presented.
Elocution	Student uses a clear voice and correct, precise pronunciation of terms so that all audience members can hear presentation. Few stall words (um, uh).	Student's voice is clear. Student pronounces most words correctly. Most audience members can hear presentation. Moderate use of stall words.	Student's voice is low or mumbles. Student incorrectly pronounces terms. Audience members have difficulty hearing presentation. Frequent use of stall words.
	10 9	8 7	6 0

Logistics			
Visuals (Slides, movies)	Visuals are clear, legible, and broken into reasonable segments.	Visuals are legible and some reasonable segments are observed.	Visuals are difficult to read without too much or too little information in each segments.
Timing	14 to 17 minutes in length without rushing through content.	12-13 or 18-19 minutes in length with some content rushed or skipped over.	<12 or >20 minutes in length with significant content rushed through, labored upon, or omitted.
Mechanics	Presentation has no misspellings or grammatical errors in both verbal and visual presentation.	Presentation has no more than two misspellings and/or grammatical errors in verbal or visual presentation.	Presentation has three or more misspellings and/or grammatical errors in both verbal and visual presentation.
	20 18	16 14	12 0

Technical Content			
Subject knowledge	Student demonstrates full knowledge of research area, innovative or novel research, and clear explanations and conclusions.	Student presents general knowledge of research area, some new research, and some explanations and nominal conclusions.	Student presents minimal knowledge of research area, little new research, and few explanations or substantiated conclusions.
	Content presented far from audience's knowledge level, lacks sufficient background information and uses jargon with definitions.	Content presented close to audience's knowledge level, including some background information and mostly defined jargon.	Content presented at audience's knowledge level, such as sufficient background information and clearly defined jargon.
	Student presents information in logical, interesting sequence which audience can follow.	Student presents information in logical sequence which audience can follow.	Audience has difficulty following presentation because student jumps around or has no sequence.
	Student answers all questions with significant explanations and elaboration.	Student answers some questions with sufficient or superficial elaboration.	Student is able to answer only rudimentary questions.
	60 54	48 42	36 0

Total score out of 100 points

Evaluator's name: _____

List observations over the entire talk.

Questions and presenter's response.