

SUMMER & FALL 2024



SUMMER & FALL 2024 REGISTRATION RESOURCES

Trine University Office of the Registrar

registrar@trine.edu

Main Campus Class Registration Schedule

Student Year	Criteria (Earned Credit Hours)	Advising/Registration Opens
SENIOR	Students with 90+ earned credit hours	March 14 (7:30 a.m. Thursday)
JUNIOR	Students with 60-89 earned credit hours	March 18 (7:30 a.m. Monday)
SOPHOMORE	Students with 29-59 earned credit hours	March 20 (7:30 a.m. Wednesday)
FRESHMAN	Students with 0-28 earned credit hours	March 22 (7:30 a.m. Friday)

DUAL ENROLLMENT HS STUDENTS

Contact Dual Enrollment for High School Students

TRINEONLINE/GRADUATE AND COLLEGE OF HEALTH PROFESSIONS

You will receive information from your advisor

For waitlist processing purposes, online registration will close at 5 p.m. March 27, and reopen at 8 a.m. April 8.

Registration Instructions

Once you have met with your academic advisor, there are two options for registering for classes. Your advisor may choose to register the courses for you, or your advisor may grant you clearance to register yourself on MyPortal.

Self-registration Instructions:

1. Log on to MyPortal.
2. Click on the "Student" tab.
3. Click on the "Registration and Advising" link on the left side.
4. Click on the "Register Online" link on the left side.
5. Select the correct semester: (ex. Fall Semester 2024)
6. Select your division (undergraduate) and department.
7. Select the appropriate course department such as "Accounting" or "English." Then click "Search."
8. Choose a course and click the "Add Courses" button at the bottom left of the screen.
9. Repeat to continue selecting courses in the same semester.
10. To drop a course, go to "My Schedule." Click the course you wish to drop. Then click "Drop Selected Courses."
11. Once you have selected all your classes and verified your course selection, log out of MyPortal.

Academic Advising Sessions

Students are required to complete academic advising with their assigned academic advisor prior to registration each semester. Students may register with their advisor or online through MyPortal with advisor clearance. Not sure who your assigned academic advisor is? Log on to MyPortal, click on Student, then Registration and Advising, and view advising details under Academic Information. If your degree information listed is not correct, please let your advisor know.

Find more registration information and troubleshooting resources at: <https://trine.link/register>



Fall Finals Schedule

CLASS TIME	DATE	TIME OF FINAL
M 8 a.m.	12/9 (Mon)	8 - 10 a.m.
M 9 a.m.	12/12 (Thurs)	8 - 10 a.m.
M 10 a.m.	12/11 (Wed)	11 a.m. - 1 p.m.
M 11 a.m.	12/9 (Mon)	11 a.m. - 1 p.m.
M Noon	12/11 (Wed)	8 - 10 a.m.
M 1 p.m.	12/9 (Mon)	2 - 4 p.m.
M 2 p.m.	12/11 (Wed)	2 - 4 p.m.
M 3 p.m.	12/9 (Mon)	4:30 - 6:30 p.m.
M 4 p.m.	12/11 (Wed)	4:30 - 6:30 p.m.
T 8 a.m.	12/10 (Tues)	8 - 10 a.m.
T 9:30 a.m.	12/10 (Tues)	11 a.m. - 1 p.m.
T 11 a.m.	12/12 (Thurs)	11 a.m. - 1 p.m.
T 12:30 p.m.	12/10 (Tues)	2 - 4 p.m.
T 2 p.m.	12/12 (Thurs)	2 - 4 p.m.
T 3:30 p.m.	12/10 (Tues)	4:30 - 6:30 p.m.

KEY: Under Class Time, M and T refer to the days of the week the class meets.

M = MTWRF, MTRF, MTWR, MWF, MW, MF, WF, M, W, or F
T = TR, TRF, TWRF, TF, T or R

*Evening classes - If a class begins at 5 p.m. or later on Monday, Tuesday or Wednesday, the exam will be scheduled from 7-9 on the regularly scheduled night of classes. Thursday evening classes will have their exams Thursday from 4:30-6:30 p.m.

Academic Calendar: Summer 2024

May 13	Classes Begin- 12-Week, First 6 Weeks, Term 1 - Online (OL)
May 17	Last Day to Drop a Course at 100% Refund Last Day to Add a Course
May 27	Memorial Day (No Classes)
June 14	Last Day to Drop a Course (First 6 Weeks) - No Refund
June 20	Last Class Day - First 6 Weeks
June 21-22	Finals - First 6 Weeks No 12-Week Classes
June 22	Term 1 Ends - Online
June 24	Classes Begin - Second 6 Weeks, Term 2 Online
June 28	Last Day to Drop a Course at 100% Refund (Second 6 Weeks)
July 4	July 4 Holiday (No Classes)
July 19	Last Day to Drop a Course (12-Week) - No Refund
July 26	Last Day to Drop a Course (Second 6 Weeks) - No Refund
Aug 1	Last Class Day - 12-Week and Second 6 Weeks
Aug 2-3	Finals - 12-Week and Second 6 Weeks
Aug 3	Term 2 Ends - Online
Aug 3	Summer Semester Ends

Wait Lists

Before adding yourself to a wait list, you will want to check if there are other sections of the same course available that will fit your schedule. If placed on a wait list, you are not considered to be registered for that course. If you are added into a class you were wait listed for, it will be on your schedule. If the class is not on your schedule when drop/add for the semester begins, you did not get into the class, and you may need to see your advisor about adding a different course. Wait lists are not used after Early Registration closes.

Textbook Information

Students can find a customized list of textbooks and course materials for their course at txbk.info/trine. Enter your Student ID number, and you will be presented with a list you can print, email or view on your device. You can also follow a link to the Bookstore's website, trineshop.com, if you wish to order from there.

Academic Calendar: Fall 2024

Aug 19	Classes Begin
Aug 26	Last Day to Drop a Course at 100% Refund Last Day to Add a Course
Sept 2	Labor Day (No Classes)
Sept 9	Last Day to Drop a Full Semester Course at 50% Refund
Oct 2	Last Day to Drop a Term 1 Online Course - No Refund
Oct 11	Midterm Grade Reports for Full Semester Courses Posted (Mailed to First-Year Students)
Oct 12	Term 1 Online Ends
Oct 14-15	Fall Break (No Classes)
Oct 21	Term 2 Online Begins
Oct 28	Last Day to Drop a Term 2 Online Course at 100% Refund Last Day to Add a Term 2 Online Course
Nov 13	Last Day to Drop a Full Semester Course - No Refund
Nov 27-29	Thanksgiving Break (No Classes)
Dec 4	Last Day to Drop a Term 2 Online Course - No Refund
Dec 6	Last Day of Classes
Dec 9-14	Finals Week
Dec 14	Fall Semester Ends